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December 07, 2011

LO11-203

Bi/Ss

Dear Sir/Madam,

**Invitation to Apply for the Association for Overseas Technical Scholarship
on the Advancement for Water Supply Business Management
5th – 14th March , 2012, Yokohama, Japan.**

We are pleased to invite your city/organisation to participate in the **Advancement for Water Supply Business Management: Focusing on New Technology and Asset Management** to be held from **5th – 14th March 2012** in Yokohama, Japan.

The Training is organised under the auspices of the Association for Overseas Technical Scholarship (AOTS) <http://www.aots.or.jp> in Yokohama Japan. This program is organised by AOTS in cooperation with the Yokohama Waterworks Bureau. It aims at helping and leveraging the resource for your city/organisation to improve the technical and management levels in the field of water supply business. Moreover, the training will help your city/organisation find appropriate technologies and management systems that can be introduced to your city/organisation.

By attending to this program your representative(s) can obtain the latest information related to water supply business and technologies, and have a deeper insight into their expertise and make a plan on investing/introducing Japanese technology in your city/organisation.

CITYNET as the key local government network in Asia Pasific region would like to invite all members for the above technical program as an initiative of technical cooperation among members. Your city/organisation is highly encouraged to participate in this programme.

The Registration Form, Tentative Programme and Guidelines for the list of target countries and the regions, Programe outline, Participation Requirements are attached for your reference.
(http://www.aots.or.jp/jpuse/kokunai/pdf/e_taishokoku.pdf)

Target Participants:

This is a course for director level city managers, engineers, planners and those who are directly involved in dealing with water supply business in their cities/organisations either public or private officials. The public organisation officials who are in charge of water supply system development or local water infrastructure development will also be considered. All lectures and visits will be conducted in English or Japanese with translation into English.

Baguio
Balikpapan
Banda Aceh
Bangkok
Bharatpur
Biratnagar
Birganj
Busan
Butwal
Calbayog
Changwon
Chittagong
Colombo
Danang
Dehiwala-Mt.Lavinia
Dhaka
Esfahan
Galle
Gorontalo
Guntur
Hanoi
Ho Chi Minh
Hue
Iloilo
Incheon
Islamabad
Kandy
Kaohsiung
Kathmandu
Khulna
Kuala Lumpur
Lalitpur
Landhi
Makati
Marikina
Moratuwa
Mumbai
Muntinlupa
Nanchang
Nanjing
Negombo
Palembang
Penang
Phnom Penh
Pokhara
Rajshahi
San Fernando
San Jose
Sidoarjo
Seoul
Shanghai
Siddharthnagar
Sri Jayawardenapura Kotte
Suginami
Sukabumi
Surabaya
Suva
Suwon
Sylhet
Taichung
Taipei
Tansen
Tomohon
Visakhapatnam
Wuhan
Yangon
Yokohama
Ancona
Lyon
ACHR
ACVN
AIIISG
AIM
ASAG
BCAS
CAPS
CDA
CISRS
CUS
DSK
Freedom to Build
HFHJ
HELP-O
HUDCO
KhDA
MaRRG
MAUC
Metro Manila Linis-Ganda
MIDFI
MSSS
MuAN
IWWSDB
NMLT
OPP-RTI
PASCAL
PCL
PDAM
Tirtanadi
PIEDAR
RAJUK
SDS
SEVANATHA
SLILG
SPARC
TEI
UDA
URDI
Veolia Environnement
YOKE
YUVA

How to Apply:

To be considered for participation, please complete and submit **ALL** of the following required documents by e-mail (shouhei@aots.or.jp) or fax (+81-3-38888214) to AOTS Scholarship Processing Group by no later than **31st December 2011:**

- Completed AOTS Training Application Form
- Two copies of a recent photo (4cm x 3cm)
- Brochure of the applicants company or the organisation
- Pre training Report study paper (Prepared in accordance with the attached guidelines)
- Copy of passport
- Overseas Travel Insurance Consent Form
- AOTS official form about handling of the Personal Information Concerning Trainees
- Enquiry into Training contract
- About the Benefits of Management Training program (AOTS official form)

Partial submission of application documents will not be considered for screening. ALL above documents must be sent together before the deadline.

The required documents will be forwarded to the AOTS Screening Committee which will meet on 12th January 2012 for official approval of participation. Those who have successfully passed the screening process will be notified when they receive the invitation documents.

Sponsorship:

The organisers encourage participants to attend on a self-financed basis. Small grants are available for representatives of cities from least developed countries to participate in this course. Only those who timely submit the requirements listed above will be considered for sponsorship.

Thank you very much and we look forward to receiving your application.

Yours sincerely,



Bernadia Irawati Tjandradewi
Programme Director, CITYNET